

INVENTORY AND APPRAISEMENT WORKSHEET

OF

(client's name)

Community Estate of the Parties

1. **Real Property** (include any property in which the parties own the mineral estate, separate and apart from the surface estate, such as oil and gas leases; also include any property purchase by contract for deed, such as Texas Veterans Land Board property and property purchased in recreational developments)

1.a Street address: _____

County of location: _____

Description of improvements, if any: _____

Legal description: _____

Current fair market value (as of _____): \$ _____

Name of mortgage company and account number, if any: _____

Account number _____

Current balance of mortgage (as of _____ [date]): \$ _____

Other liens against property: _____

Current net equity in property: \$ _____

1.b Street address: _____

County of location: _____

Description of improvements, if any: _____

Legal description: _____

Current fair market value (as of _____): \$ _____

Name of mortgage company and account number, if any: _____;

Account number _____

Current balance of mortgage (as of _____ [date]): \$ _____

Other liens against property: _____

Current net equity in property: \$ _____

1.c

Street address: _____

County of location: _____

Description of improvements, if any: _____

Legal description: _____

Current fair market value (as of _____): \$ _____

Name of mortgage company and account number, if any: _____;

Account number _____

Current balance of mortgage (as of _____ [date]): \$ _____

Other liens against property: _____

Current net equity in property: \$ _____

2. Cash and Accounts with Financial Institutions (include cash, traveler's checks, money orders, and accounts with commercial banks, savings and loan associations, and credit unions; exclude accounts with brokerage firms and any form of retirement accounts)

2.a. Name of financial institution: _____

Account name: _____

Account number: _____

Type of account: [checking, savings, money market, or certificate of deposit)

Name(s) on withdrawal cards: _____

Current account balance (as of _____ [date]): \$ _____

2. b.

Name of financial institution: _____

Account name: _____

Account number: _____

Type of account: [checking, savings, money market, or certificate of deposit)

Name(s) on withdrawal cards: _____

Current account balance (as of _____ [date]): \$ _____

2. c.

Name of financial institution: _____

Account name: _____

Account number: _____

Type of account: [checking, savings, money market, or certificate of deposit)

Name(s) on withdrawal cards: _____

Current account balance (as of _____ [date]): \$ _____

2. d.

Name of financial institution: _____

Account name: _____

Account number: _____

Type of account: [checking, savings, money market, or certificate of deposit)

Name(s) on withdrawal cards: _____

Current account balance (as of _____ [date]): \$ _____

2. e. Name of financial institution: _____

Account name: _____

Account number: _____

Type of account: [checking, savings, money market, or certificate of deposit]

Name(s) on withdrawal cards: _____

Current account balance (as of _____ [date]): \$ _____

3. Motor Vehicles, Boats, Airplanes, Cycles, etc. (exclude company-owned vehicles)

3.a. Year: _____

Make: _____

Model: _____

Name on certificate of title: _____

In possession of: _____

Vehicle identification number: _____

Name of creditor if loan against vehicle: _____

Current loan balance: \$ _____ as of _____ [date]

Current net equity in vehicle: \$ _____

3.b. Year: _____

Make: _____

Model: _____

Name on certificate of title: _____

In possession of: _____

Vehicle identification number: _____

Name of creditor if loan against vehicle: _____

Current loan balance: \$ _____ as of _____ [date]

Current net equity in vehicle: \$ _____

3.c.

Year: _____

Make: _____

Model: _____

Name on certificate of title: _____

In possession of: _____

Vehicle identification number: _____

Name of creditor if loan against vehicle: _____

Current loan balance: \$ _____ as of _____ [date]

Current net equity in vehicle: \$ _____

3.d.

Year: _____

Make: _____

Model: _____

Name on certificate of title: _____

In possession of: _____

Vehicle identification number: _____

Name of creditor if loan against vehicle: _____

Current loan balance: \$ _____ as of _____ [date]

Current net equity in vehicle: \$ _____

3.e.

Year: _____

Make: _____

Model: _____

Name on certificate of title: _____

In possession of: _____

Vehicle identification number: _____

Name of creditor if loan against vehicle: _____

Current loan balance: \$ _____ as of _____ [date]

Current net equity in vehicle: \$ _____

4. Retirement Benefits

4.a. *Defined Contribution Plans* (a plan that provides for an individual account for a participant and for benefits based solely on the amount contributed to the participant's account; IRC §§ 401(k), 403(b))

4.a.1. Exact name of plan: _____

Name and address of plan administrator: _____

Employee: _____

Employer: _____

Starting date of creditable service: _____

Percentage employee is vested: _____ %

Account name: _____

Account number: _____

Account balance as of date of marriage: \$ _____

Payee of survivor benefits: _____

Designated beneficiary: _____

Current account balance: \$ _____ as of _____ [date]

Balance of loan against plan: \$ _____

Value of community interest in plan: \$ _____ as of _____

_____ [date]

4.a.2. Exact name of plan: _____

Name and address of plan administrator: _____

Employee: _____

Employer: _____

Starting date of creditable service: _____

Percentage employee is vested: _____ %

Account name: _____

Account number: _____

Account balance as of date of marriage: \$ _____

Payee of survivor benefits: _____

Designated beneficiary: _____

Current account balance: \$ _____ as of _____ [date]

Balance of loan against plan: \$ _____

Value of community interest in plan: \$ _____ as of _____
_____ [date]

4.b. **Defined Benefit Plan** (any plan that is not a defined contribution plan and that usually involves payment of benefits according to a formula)

4.b.1. Exact name of plan: _____

Name and address of plan administrator: _____

Employee: _____

Employer: _____

Starting date of creditable service: _____

Percentage employee is vested: _____ %

Designated beneficiary: _____

Payee of survivor benefits: _____

Description of benefits: _____

Value of community interest in plan: \$ _____ as of _____
_____ [date]

4.b.2. Exact name of plan: _____

Name and address of plan administrator: _____

Employee: _____

Employer: _____

Starting date of creditable service: _____

Percentage employee is vested: _____ %

Designated beneficiary: _____

Payee of survivor benefits: _____

Description of benefits: _____

Value of community interest in plan: \$ _____ as of _____
_____ [date]

4.c. ***IRA/SEP***

4.c.1. Name of financial institution: _____

Account name: _____

Account number: _____

Payee of survivor benefits: _____

Designated beneficiary: _____

Current account balance: \$ _____ as of _____ [date]

Current value of community interest: \$ _____ as of _____
_____ [date]

4.d. ***Military Benefits***

4.d.1. Branch of service: _____

Name of service member: _____

Rank/pay grade of service member: _____

Starting date of creditable service: _____

Status of service member: [active/reserve/retired] _____

Payee of survivor benefits: _____

Description of benefits: _____

Monthly benefit payable: \$ _____

Value of community interest in plan: \$ _____ as of _____
_____ [date]

Percentage of plan that is community: _____ %

4.e. *Non-qualified Plans*

4.e.1. Name of financial institution: _____

Account name: _____

Account number: _____

Account balance as of date of marriage: \$ _____

Payee of survivor benefits: _____

Designated beneficiary: _____

Value of community interest in plan: \$ _____ as of _____
_____ [date]

4.f. *Government Benefits* (civil service, teacher, railroad, state, and local)

4.f.1 Name of plan: _____

Account name: _____

Account number: _____

Account balance as of date of marriage: \$ _____

Payee of survivor benefits: _____

Designated beneficiary: _____

Value of community interest in plan: \$ _____ as of _____

_____ [date]

5. **Other Deferred Compensation Benefits** (e.g., worker's compensation, disability benefits, bonuses, and other "special payments," or forms of compensation)

5.a. Husband

Description of Asset

Value

5.b Wife

Description of Asset

Value

6. **Stock Options** (include all exercisable, non-exercisable, vested, and non-vested stock options, regardless of any restrictions on transfer)

6.a. Name of company: _____

Date of option/grant: _____

Vesting schedule: _____

Number of options: _____

Are the options exercisable? [Yes/No] _____

Are the options registered? [Yes/No] _____

Current stock price: \$ _____

Strike price: \$ _____

Current net market value: \$ _____ as of _____ [date]

Value of community interest: \$ _____ as of _____ [date]

7. Insurance and Annuities

7.a. Life Insurance

7.a.1 Name of insurance company: _____

Policy number: _____

Name of insured: _____

Name of owner: _____

Type of insurance: [term/whole/universal/] _____

Amount of premiums [monthly/quarterly/semiannually/other]: \$ _____

Date of issue: _____

Face amount: \$ _____

Cash surrender value on date of marriage: \$ _____

Current cash surrender value: \$ _____

Designated beneficiary: _____

Balance of loan against policy: \$ _____

7.a.1 Name of insurance company: _____

Policy number: _____

Name of insured: _____

Name of owner: _____

Type of insurance: [term/whole/universal/] _____

Amount of premiums [monthly/quarterly/semiannually/other]: \$ _____

Date of issue: _____

Face amount: \$ _____

Cash surrender value on date of marriage: \$ _____

Current cash surrender value: \$ _____

Designated beneficiary: _____

Balance of loan against policy: \$ _____

7.b. *Annuities*

7.b.1 Name of company: _____

Policy number: _____

Name of annuitant: _____

Name of owner: _____

Type of annuity: _____

Amount of premiums [monthly/quarterly/semiannually/other]: \$ _____

Date of issue: _____

Face amount: \$ _____

Designated beneficiary: _____

Value on date of marriage: \$ _____

Current value: \$ _____ as of _____ [date]

Balance of loan against policy: \$ _____

Value of community interest (as of _____): \$ _____

8. **Brokerage and/or Mutual Fund Accounts** (include accounts not previously disclosed in this inventory).

8.a Name of brokerage firm: _____

Address of brokerage firm: _____

Account name: _____

Account number: _____

Current value of account: \$ _____ as of _____ [date]

8.b Name of brokerage firm: _____

Address of brokerage firm: _____

Account name: _____

Account number: _____

Current value of account: \$ _____ as of _____ [date]

8.c

Name of brokerage firm: _____

Address of brokerage firm: _____

Account name: _____

Account number: _____

Current value of account: \$ _____ as of _____ [date]

9. Publicly Traded Stocks, Bonds, and Other Securities (include securities not previously disclosed in this inventory)

9.a.

Name of security: _____

Number of shares: _____

Type of security: [common stock/preferred stock/bond/other security]

Certificate numbers: _____

In possession of: _____

Pledged as collateral? [Yes/No] _____

Current market value: \$ _____ as of _____ [date]

Current value of community interest: \$ _____ as of _____ [date]

9.b.

Name of security: _____

Number of shares: _____

Type of security: [common stock/preferred stock/bond/other security]

Certificate numbers: _____

In possession of: _____

Pledged as collateral? [Yes/No] _____

Current market value: \$ _____ as of _____ [date]

Current value of community interest: \$ _____ as of _____ [date]

10. Closely Held Business Interests (include sole proprietorships, professional practices, corporations, partnerships, joint ventures, and other non-publicly traded business entities)

10.a. Name of business: _____

Address: _____

Type of business organization: _____

Percentage of ownership: _____ %

Number of shares owned: _____

Value (as of _____): \$ _____

Balance of accounts receivable if on cash basis accounting: \$ _____

Balance of liabilities if on cash basis accounting: <\$ _____ >

11. Money Owed to Me or My Spouse (include any expected federal or state income tax refund but do not include receivables connected with a business)

11.a Name of debtor: _____

Debtor's relationship to you: _____

Is debt evidenced in writing? [Yes/No] _____

Is debt secured? [Yes/No] _____

Current loan amount owed: \$ _____ as of _____

11.b Name of debtor: _____

Debtor's relationship to you: _____

Is debt evidenced in writing? [Yes/No] _____

Is debt secured? [Yes/No] _____

14. **Miscellaneous Sporting Goods and Firearms**

14.a. In possession of husband (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

14.b In possession of wife: (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

15. **Jewelry and Other Personal Items**

15.a. In possession of husband (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

15.b In possession of wife: (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

16. **Livestock** (include cattle, horses, and so forth)

16.a. In possession of husband (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

16.b In possession of wife: (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

17. **Club Memberships**

17.a Name of club: _____
Name membership held in: _____
Account number: _____
Current value: \$ _____ as of _____ [date]
Method of valuation: _____

17.b Name of club: _____
Name membership held in: _____
Account number: _____
Current value: \$ _____ as of _____ [date]
Method of valuation: _____

18. **Travel Award Benefits** (include frequent-flyer mileage accounts)

18.a. Name of airline: _____
 Account number: _____
 Current number of miles: _____ as of _____ [date]
 Current value (if any): \$ _____

18.b. Name of airline: _____
 Account number: _____
 Current number of miles: _____ as of _____ [date]
 Current value (if any): \$ _____

19. Miscellaneous Assets (include intellectual property, licenses, crops, cemetery lots, gold or silver coins not a part of a collection described elsewhere in this inventory, estimated tax overpayments, loss carry-forward deductions, and season tickets)

19.a In possession of husband (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

19.b In possession of wife (attach a separate sheet if necessary):

<u>Asset</u>	<u>Value</u>
_____	_____
_____	_____
_____	_____

20. Community Claim for Reimbursement

20.a Reimbursement claim against husband's separate estate:

Basis of claim: _____

Amount claimed: \$ _____ as of _____ [date]

20.b Reimbursement claim against wife's separate estate:

Basis of claim: _____

Amount claimed: \$ _____ as of _____ [date]

21. Contingent Assets (e.g., lawsuits by either party against a third party)

21.a Nature of claim: _____

Amount of claim: \$ _____

21.b Nature of claim: _____

Amount of claim: \$ _____

22. Community Liabilities

22.a *Credit Cards and Charge Accounts*

22.a.1 Name of creditor: _____

Account number: _____

Name(s) on account: _____

Current balance: \$ - _____ as of _____ [date]

Balance: \$- _____ as of _____ [date of separation]

22.a.2 Name of creditor: _____

Account number: _____

Name(s) on account: _____

Current balance: \$ - _____ as of _____ [date]

Balance: \$- _____ as of _____ [date of separation]

22.a.3 Name of creditor: _____

Account number: _____

Name(s) on account: _____

Current balance: \$ - _____ as of _____ [date]

Balance: \$- _____ as of _____ [date of separation]

22.a.4 Name of creditor: _____
Account number: _____
Name(s) on account: _____
Current balance: \$ - _____ as of _____ [date]
Balance: \$- _____ as of _____ [date of separation]

22.b *Federal, State, and Local Tax Liability*

22.b.1 Amount owed in any previous tax year: \$ - _____
Amount owed for current year \$- _____

22.c *Attorney's Fees in This Case*

22.c.1 Husband \$- _____ as of _____ [date]
Wife \$- _____ as of _____ [date]

22.d *Other Liabilities Not Otherwise Listed in This Inventory* (e.g., loans, margin accounts, if not previously disclosed)

22.d.1 Name of creditor: _____
Account number: _____
Party incurring liability: _____
Is loan evidenced in writing? [Yes/No] _____
Current balance \$ - _____ as of _____ [date]
Security, if any: _____

22.d.2 Name of creditor: _____
Account number: _____
Party incurring liability: _____
Is loan evidenced in writing? [Yes/No] _____
Current balance \$ - _____ as of _____ [date]
Security, if any: _____

22.e *Reimbursement Claims against Community Estate*

22.e.1 Reimbursement claim by husband's separate estate against the community estate:
\$- _____ as of _____ [date]

22.e.2 Reimbursement claim by wife's separate estate against community estate:
\$ - _____ as of _____ [date]

22.f. Contingent Liabilities (e.g., lawsuit against either party, guaranty either party may have signed)

22.f.1 Name of creditor: _____

Name of person primarily liable: _____

Amount of contingent liability: \$ - _____

Nature of contingency: _____

Separate Estates of the Parties

23. Separate Assets of Husband (generally defined as assets owned before marriage or assets acquired during marriage by gift or inheritance or as a result of personal injury)

23.a Description of asset: _____

Date property acquired: _____

How acquired (e.g., by gift, by devise, by descent, or owned before marriage): _____

Value \$ _____ as of _____ [date]

23.b Husband's separate reimbursement claim against community estate:
Value: \$ _____ as of _____ [date]

23.c Husband's separate reimbursement claim against wife's separate estate:
Value: \$ _____ as of _____ [date]

24. Liabilities of Husband's Separate Estate

24.a Description of liability: _____

Date of liability: _____

How liability acquired: _____

Amount of liability: \$ - _____ as of _____ [date]

24.b Wife's separate reimbursement claim against husband's separate estate:

Value \$ - _____ as of _____ [date]

24.c Community estate's reimbursement claim against husband's separate estate:

Value \$ - _____

25. Separate Assets of Wife (generally defined as assets owned before marriage or assets acquired during marriage by gift or inheritance or as a result of personal injury)

25.a Description of asset: _____

Date property acquired: _____

How acquired (e.g., by gift, by devise, by descent, or owned before marriage): _____

Value \$ _____ as of _____ [date]

25.b Wife's separate reimbursement claim against community estate:

Value: \$ _____ as of _____ [date]

25.c Wife's separate reimbursement claim against husband's separate estate:

Value: \$ _____ as of _____ [date]

24. Liabilities of Wife's Separate Estate

24.a Description of liability: _____

Date of liability: _____

How liability acquired: _____

Amount of liability: \$ - _____ as of _____ [date]

24.b Husband's separate reimbursement claim against wife's separate estate:

Value \$ - _____ as of _____ [date]

24.c Community estate's reimbursement claim against wife's separate estate:

Value \$ - _____

Child[ren]'s Property

25. Child[ren]'s Property (e.g., custodial accounts under the Texas Uniform Gifts to Minors Act or Uniform Transfers to Minors Act)

25.a Name of financial institution: _____
Address of financial institution: _____
Name of account: _____
Account number: _____
Amount on deposit: \$ _____ as of _____ [date]
Name of minor for whom funds were deposited: _____

25.b Name of financial institution: _____
Address of financial institution: _____
Name of account: _____
Account number: _____
Amount on deposit: \$ _____ as of _____ [date]
Name of minor for whom funds were deposited: _____

26. Child's Other Property (e.g., property other than custodial accounts under the Texas Uniform Gifts to Minors Act or Uniform Transfers to Minors Act)

26.a Description of Asset:

Value of the asset: \$ _____ as of _____ [date]
Name of minor for whom asset is held: _____

26.B Description of Asset:

Value of the asset: \$ _____ as of _____ [date]

Name of minor for whom asset is held: _____

Trust and Estate Assets

27. Assets Held by Either Party for the Benefit of Another (include formal and informal trusts)

27.a Name(s) of person(s) holding assets: _____

Description of assets: _____

Name and title of fiduciary (e.g., executor, trustee): _____

Name of owner of beneficial interest: _____

Value of assets: \$ _____ as of _____

27.b Name(s) of person(s) holding assets: _____

Description of assets: _____

Name and title of fiduciary (e.g., executor, trustee): _____

Name of owner of beneficial interest: _____

Value of assets: \$ _____ as of _____

28. Assets Held for the Benefit of Either Party as a Beneficiary (include formal and informal trusts)

28.a Name(s) of person(s) holding assets: _____

Description of assets: _____

Name and title of fiduciary (e.g., executor, trustee): _____

Name of owner of beneficial interest: _____

Value of assets: \$ _____ as of _____ [date]